

Employment and Training Services Directory

October 2017

Introduction

Through the Ministry of Labour, the following programs and services are provided to help workers find and keep jobs, get training, and adapt to a changing labour market.

The Employment and Training Services Directory is organized alphabetically by community. To confirm availability and register for programs and services, please contact the agencies listed.

Information on other career and employment training supports can be accessed through a Career Advisor at the Alberta Career Information Hotline:

- Phone: 1-800-661-3753 (toll-free in Canada) or 780-422-4266 (in Edmonton)
- Online: [Submit an e-Question](#)

Please note, this directory is updated monthly; however, information is subject to change without notice and may not be all-inclusive. If you have questions about the information, please contact the service provider or the Alberta Career Information Hotline.

Airdrie

Manpower Services

107, 400 Main Street N, Airdrie (service opens in October 2017)
1 877-577-LEAP (5327)

- **Career Leap** – comprehensive and individualized Transition to Employment Services enabling job seekers to acquire skills to re-enter the workforce as quickly as possible. Employment preparation support, workshops, individualized coaching, job placement, job matching and unpaid work exposure options.

Bonnyville/St. Paul/Cold Lake/Lac La Biche

Trade Winds to Success Training Society

311, 16120 118 Ave Edmonton AB T5V 1C6
780-471-9100

www.tradewindstosuccess.ca/

- **Trades** Aboriginal Training to Employment (ATEP) Program provides a customized

upgrading, job training and work experience program that focuses on preparation for long term careers for Indigenous Albertans.

Brooks

Connections Career and Safety Services

Bay 1 440 Aqueduct Dr Brooks T0J 2A0

403-501-5588

www.safetyconnections.ca/Funded%20Programs.php

- **Commercial Driver Training and Industry Preparedness** Integrated Training (IT) provides training for employment in the construction, manufacturing, agricultural, oilfield and transportation industries.

YMCA Employment Centre

Medicine Hat College – Brooks Campus

200 Horticultural Station Rd. E Brooks T1R 1E5

403-362-1483

<https://medicinehatymca.ca/Locations/Medicine-Hat/YMCA-Employment-Centre>

- **Transition to Employment Services** (TES) program provides unemployed Albertans with individualized services including: employability skills, transferable skills, career management, interview and job search skills and work experience that will enable clients to acquire workplace and occupation related skills. The goal of this service is to help clients return to the workforce as quickly as possible.

Calgary

Alberta Aboriginal Construction Career Centre (AACCC)

345 – 6 avenue SE, Calgary, AB T2G 4V1

(403) 410-1400

- **Trades** Aboriginal Training to Employment (ATEP) Program provides a customized job training and work experience program, when appropriate, for preparation to maintain long term employment in the Construction Industry for Indigenous Albertans.

Bredin Centre for Learning – Career Link Calgary

Ste. 300, 744 – 4 Ave. SW, Calgary, AB T2P 3T4

403-261-5775

- **Transition to Employment Services** (TES) program provides services to Albertans who are Employment Insurance eligible to better equip them to participate more fully in the workforce. Bredin will implement and develop strategies and services to meet client's individual needs and support them back into the labour force as quickly as possible. Clients will have access to Direct Employment Placement and Supports, Job Matching and Work Experience. Short Courses are also available to allow clients access to funded training that will make them more employable in a tough labour market.

Calgary Catholic Immigration Society

5th Flr, 1111 – 11th Ave SW, Calgary, AB ,T2R 0G5
403-262-2006

- **Transition to Employment Services for Newcomer Professionals** serves unemployed and underemployed immigrant engineers, technologists and technicians who have been impacted by the downturn in Alberta’s resource economy and require assistance to support their career transitions. Instructional workshops, coaching, job search activities, job placement, job matching and work exposure options.
- **Cooking Pre-Apprenticeship Program** provides unemployed newcomers to Alberta with the necessary Employment Preparation Skills Training, Occupational Skills Training and Work Experience Placements to achieve their employment goals and ensure they obtain and retain stable employment as Cooks.
- **Millwright Pre-Apprenticeship Program** provides unemployed newcomers to Alberta with the necessary Employment Preparation Skills Training and Occupational Skills Training (OST) to achieve their employment goals and ensure job retention in the Millwright/Machining trade.
- **Engineering and Technology Upgrading Program** is a bridging program for immigrant engineers. The program includes Employment Preparation Skills Training, Occupational Skills Training at SAIT and Work Experience Placements in the engineering field.
www.ccisab.ca/professionals-job-seekers/engineering-and-technology-upgrading-program

Calgary Immigrant Educational Society in partnership with the Centre for Newcomers

3820, 32nd Street NE, Calgary, AB, T1Y 7L9
403-291-0002

- **Transition to Employment Services (TES)** –provides Newcomer job seekers acquire skills to re-enter the workforce as quickly as possible. These are comprehensive and personalized services to EI recipients, specifically those Newcomers that require necessary workplace and occupation related skills and would benefit from placement support facilitating re-entry into the workforce.

Higher Landing Inc

#5100, 150 – 6 Ave. SW Calgary T2P 3Y7
403-538-2686

www.higherlanding.com

- **The “Shuttle Program” - Transition to Employment Services (TES)** program provides unemployed Albertans with individualized services including: employability skills, transferable skills, career management, interview and job search skills and work experience that will enable clients to acquire workplace and occupation related skills. The goal of this service is to help clients return to the workforce as quickly as possible. The target client is an engineer, IT professional, geoscience professional or other professionals.

LifeMark Health Centre

2121 – 29 St. NE Calgary AB T1Y 7H8
403-263-4414

- **Warehouse Industry** Training Program (IT) provides quality skills training including: forklift certification, general warehouse procedures, WHIMIS and TDG certification, career management, interview preparation, and job placement assistance.

Manpower Services

240, 734 – 7 Avenue SW, Calgary, AB T2P 3P8
1 877-577-LEAP (5327)

- **Career Leap** – comprehensive and individualized Transition to Employment Services (TES) enabling job seekers to acquire skills to re-enter the workforce as quickly as possible. Employment preparation support, workshops, individualized coaching, job placement, job matching and unpaid work exposure options.

McBride Career Group Inc.

400 602 – 12 Ave. SW Calgary AB T2R 1J3
403-777-5627

- **Bridges to Success** Integrated Training program (IT) provides occupational skills, employment and career preparation as well as literacy and essential skills including: reading text, document use, numeracy, oral communication, working with others, thinking skills (problem-solving, conflict resolution, and research skills), and computer use.
- **Transition to Employment Services** (TES) provides job ready clients, up to 12 weeks of assistance with their job search skills. Clients must be ready to accept any reasonable employment and will receive support in the areas of job search, job maintenance and basic computer training (as needed). The goal of this service is to help unemployed clients return to the workforce as quickly as possible.
- **Workplace Training** (WT) provides an employer-delivered work-site training program that enables on-site training for unemployed Albertans who are having difficulty entering the workforce due to a lack of skills.
- **Construction Pre-Trades** Integrated Training Program (IT) provides seventeen weeks of training in the pre-trades construction industry. Training includes employment preparation and essential skills training, and occupational skills training and work experience placements.

MNP LLP

640 – 5 Ave. SW Calgary AB T2P 3G4
403-536-5527

- **Self-Employment Program** (SE) for unemployed individuals who want to start their own businesses. Participants receive over 30 training sessions in the key areas of small business management including business planning, cash flow management, marketing and market research, staffing and customer service, business financing, bookkeeping, taxation, legal requirements and insurance. Participants also receive one-on-one business plan assistance and up to one year of advising and consulting support from MNP LLP professionals.

Momentum

#16, 2936 Radcliffe Dr SE Calgary AB T2A 6M8

403-204-2663

www.momentum.org/home

- **Self-Employment Program (SE)** is created specifically to assist unemployed individuals who envision starting a business as the most logical avenue to becoming economically self-sufficient. Each person will create and implement his/her own small business plan through training and coaching support. Subjects covered include the entrepreneurial mindset, business research strategies, registration, insurance, licensing, taxes, legal issues, bookkeeping, financial statements, computer training, networking, marketing and sales.
- **Pre-Apprenticeship Electrician Trade Training (IT)** is to train unemployed and/or marginally employed Albertans as qualified First Year Electrician Apprentices and place them into employment as First Year Apprentice Electricians. This program will allow participants to gain greater knowledge and skills of the electrician trade and move more quickly into the work force.

Motive-Action Training Foundation

Unit A 1201 42 Ave SE Calgary AB T2G 1Z5

403-287-3132

- **Youth Entry Level Trades Integrated Training (IT)** program provides youth between the ages of 18-30 with twenty four weeks training in a blends of occupation related skills, work experience placement and employment preparation skills in auto services, auto body, heavy duty mechanics and welding.

WCG Services

130, 75 Crowfoot Rise NW, Calgary, AB T3G 4P5

403-201-4122

www.levelupcalgary.com

- **LevelUp leadership skills for supervisory roles** Integrated Training Program (IT) provides twelve weeks of training to develop the necessary leadership skills and strategies to achieve supervisory roles or roles that will allow a ladder up in any business or industry.

Camrose

Career Assistance Network

102, 5214 47 Ave Red Deer AB T4N 3P7

403-341-7811

- **Transition to Employment Services** Program (TES) provides individualized workplace and occupational related skills that facilitate rapid attachment to employment. The program includes up to 26 weeks of direct job matching, employment placement and supports and/or an unpaid work experience along with on the job support. The outcome of the program is full-time employment. Services are available through pre-arranged meetings booked out of Career Assistance Network Red Deer office.

Directions for Wellness

201, 4870 50 St Camrose AB T4V 1P7
780-281-1577

- **Workplace Training** (WT) provides an employer-delivered work-site training program that enables on-site training for unemployed Albertans who are having difficulty entering the workforce due to a lack of skills.

Drayton Valley

Career Assistance Network

102, 5214 47 Ave Red Deer AB T4N 3P7
403-341-7811

- **Transition to Employment Services** Program (TES) provides individualized workplace and occupational related skills that facilitate rapid attachment to employment. The program includes up to 26 weeks of direct job matching, employment placement and supports and/or an unpaid work experience along with on the job support. The outcome of the program is full-time employment. Services are available through pre-arranged meetings booked out of Career Assistance Network Red Deer office.

Key Employment Services

5502 – 48 Ave Olds AB T4H 1G4
403-556-5779

- **Workplace Training** (WT) provides an employer-delivered work-site training program that enables on-site training for unemployed Albertans who are having difficulty entering the workforce due to a lack of skills.

Drumheller

MH Enterprises

90-3 Ave East, 4th Floor Drumheller AB T0J 0Y0
403-823-6934

www.drumhellerjobs.com/services

- **Transition to Employment** Program provides comprehensive and individualized services that enable individuals to acquire workplace and occupation related skills that will facilitate rapid attachment or re-attachment to the labour market.
- **Workplace Training** (WT) provides an employer-delivered work-site training program that enables on-site training for unemployed Albertans who are having difficulty entering the workforce due to a lack of skills in the **Drumheller, Trochu, Stettler and Three Hills** service area.

Edmonton

Acces Emploi Alberta

202, 8627 Marie-Ann Gaboury St Edmonton AB T6C 3N1
780-490-6975

- **Integrated Training (IT)** Program provides French speaking and Francophone Albertans with moderate English to prepare for employment in a variety of bilingual administrative clerk roles. Program is twenty-four weeks in duration consisting of Language and Computer Skills, Workplace Essential Skills and Occupational Skills and Work Experience.

Anderson Consulting Associates

10604 172 St Edmonton AB T5S 1H8

780-499-2056

www.acti.org/

- **Self-Employment Program (SE)** for unemployed or marginally employed individuals who want to start their own businesses. Program consists of ten weeks of classroom training followed by sixteen weeks of mentoring and ongoing support for implementation of business plan.

Ballad Consulting Group

Suite M023, 10060 Jasper Avenue, Edmonton T5J 3R8

780-903-5751 or 1-855-295-7180

- **Professional Insurance Agent** Integrated Training Program (IT) program provides Albertans with fourteen weeks of training in the job specific technical skills which meet employer requirements for job openings in insurance. Program also includes employment preparation skills training and a two week work experience placement.

BGS Enterprises Inc.

'Job PLUS' Transition to Employment Services

#102, 10665 Jasper Avenue

Edmonton, AB T5J 3S9

<http://www.bgsenterprises.com/our-programs/jobplus-edmonton/>

- 'Job PLUS' Transition to Employment Services are for mature, experienced job-seekers in the Edmonton area who are, on average, 40+ years of age and seeking attachment or re-attachment to the labour market. The Contractor offers personalized and professional services that acknowledge the experience and unique needs of this Client demographic, and provides an array of service options to assist clients with obtaining and maintaining employment. Services will be offered on an individualized and flexible basis through a combination of group workshops and one-to-one assistance.

Bredin Centre for Learning

8th Floor, Harley Court 10045-111 St Edmonton AB T5K 2W4

780-425-3730

- The **Career Link** program under Transition to Employment Services (TES) program will implement and develop strategies and services to meet client's individual needs and support them back into the labour force as quickly as possible. Clients will have access to Direct Employment Placement and Supports, Job Matching and Work Experience. Short Courses are also available to allow clients access to funded training that will make them more employable in a tough labour market. <http://www.bredin.ca/career-link-edmonton>
- **Building Information Modeling** Integrated Training (IT) program provides twenty two weeks of training in technical language for engineering, communication, cultural awareness

training, general computer upgrading and training, employment readiness skills and the completion of real engineering design projects. <http://www.bredin.ca/building-information-modeling-edmonton>

Edmonton Mennonite Centre for Newcomers

8914 118 Ave Edmonton AB T5B 2V9
780-423-9501

- **Construction Project Management** Integrated Training (IT) program provides essential workplace skills and access to the labour market for unemployed immigrants. The training is twenty-six weeks in duration consisting of Employment Preparation Skills Training, Occupational Skills Training and Work Experience.

Manpower Services

10031 101 Street NW, Edmonton AB
780-420-0110

- **Career Leap** – comprehensive and individualized Transition to Employment Services (TES) enabling job seekers to acquire skills to re-enter the workforce as quickly as possible. Employment preparation support, workshops, individualized coaching, job placement, job matching and unpaid work exposure options.

McBride Career Group

801, 10242 105 St NW Edmonton AB T5J 3L5
780-448-1380

- **Construction Pre-Trades** Integrated Training Program (IT) program provides training for unemployed Albertans. This 17 week program will provide employment preparation and technical training to prepare for employment in a variety of construction industries. Participants will be trained in a wide variety of interior and exterior products at residential or commercial properties.
- **Workplace Training** (WT) provides an employer-delivered work-site training program that enables on-site training for unemployed Albertans who are having difficulty entering the workforce due to a lack of skills.
- **Child Development Worker** Integrated Training Program (IT) provides unemployed Albertans with 26 weeks of training to enter the child care services occupational sector. This includes: employability/essential skills training, child development occupational skills training, employment preparation/work search and work experience/practicum. It is anticipated that as a result of this training, clients will be employed as day care workers, day home providers and other occupations directly related to this training.

Microbusiness Training Centre

203, Energy Square 10109 106 St Edmonton AB T5J 3L7
780-482-4462

www.microbusiness.ca/

- **Self-Employment Program** (SE) provides 26 weeks which consists of eight weeks of classroom training followed by 18 weeks of mentoring and ongoing support for implementation of business plans.

Norquest College

11140 131 St NW, Edmonton, AB T5M 1C1
(780) 644-6000

- **Alberta Aboriginal Construction Career Centre** an Aboriginal Training to Employment (ATEP) program assists Indigenous job seekers to enter or further their career paths in various careers in construction and business sectors in the construction industry .

Trade Winds to Success Training Society

311, 16120 118 Ave Edmonton AB T5V 1C6
780-471-9100

www.tradewindstosuccess.ca/

- **Trades** Aboriginal Training to Employment (ATEP) program for Indigenous Albertans provides a customized upgrading, job training and work experience that focuses on preparation for long term careers.

Women Building Futures

10326 107 St Edmonton AB T5J 1K2
780-452-1200

- **Construction and related sectors** Integrated Training (IT) program is employer driven training. This program provides trades training, workshops, preparatory math courses, job placement and work experience for employment in construction and related labour market.

Yellowhead Tribal College

304 17608 103 Ave Edmonton AB T5S 1N8
780-484-0303

www.ytced.ab.ca/programs-courses/programs/four-directions-literacy-essential-skills/

- **Four Directions Literary and Essential Skills** Integrated Training (IT) program assists Indigenous and non-Indigenous Albertans to develop basic skills to obtain employment or further training. It provides life skills development and support, literacy and essential skills training, as well as an Indigenous language and culture component. The program is comprised of 15 weeks of classroom training in Essential Skills, followed by 2 weeks of work experience.

Fort McMurray

Bowman Employment Services

9912 Franklin Ave Fort McMurray AB T9H 2K5
587-919-7672

www.employalberta.ca/fort-mcmurray

- **Workplace Training** (WT) provides an employer-delivered work-site training program that enables on-site training for unemployed Albertans who are having difficulty entering the workforce due to a lack of skills.

MNP LLP

9707 Main St Fort McMurray AB T9H 1T5

780-791-9000

www.mnp.ca/en/consulting/self-employment

- **Self-Employment Program (SE)** provides 26-weeks training to assist Clients in developing skills to become self-employed and to create additional employment opportunities in the community. Clients will complete a Business Plan while attending a series of training sessions; receive one-on-one coaching and consulting; and ongoing support to launch and run a successful business.

Grande Cache

Carlson & Company

105 9840 97 Ave Grande Prairie AB T8V 7K2

780-539-5444

www.gpworkplace.ca

- **Transition to Employment Services (TES)** provides comprehensive and individualized services that enable individuals to acquire workplace and occupation related skills that will facilitate rapid attachment or re-attachment to the labour market. Services are available through telephone contact and pre-arranged meetings in the Grande Cache community.

Grande Prairie

Carlson & Company

105 9840 97 Ave Grande Prairie AB T8V 7K2

780-539-5444

www.gpworkplace.ca

- **Trades Integrated Training (IT)** program provides an eight week program that offers a mix of skill-building opportunities with the skills, knowledge, attitudes and experience required to secure and maintain entry-level employment.
- **Workplace Training (WT)** provides an employer-delivered work-site training program that enables on-site training for unemployed Albertans who are having difficulty entering the workforce due to a lack of skills.
- **Transition to Employment Services (TES)** provides comprehensive and individualized services that enable individuals to acquire workplace and occupation related skills that will facilitate rapid attachment or re-attachment to the labour market.

MNP LLP

700 9909 102 St Grand Prairie AB T8V 2V4

780-831-1700

www.mnp.ca/en/consulting/self-employment

- **Self-Employment Program (SE)** provides 26-weeks training to assist Clients in developing skills to become self-employed and to create additional employment opportunities in the community. Clients will complete a Business Plan while attending a series of training

sessions; receive one-on-one coaching and consulting; and ongoing support to launch and run a successful business.

Hanna

MH Enterprises

90-3 Ave East, 4th Floor Drumheller AB T0J 0Y0

403-823-6934

www.drumhellerjobs.com/services

- **Transition to Employment** Program provides comprehensive and individualized services that enable individuals to acquire workplace and occupation related skills that will facilitate rapid attachment or re-attachment to the labour market. Services are available through telephone contact and pre-arranged meetings in the Hanna community.
- **Workplace Training** (WT) provides an employer-delivered work-site training program that enables on-site training for unemployed Albertans who are having difficulty entering the workforce due to a lack of skills in the area. Services are available through telephone contact and pre-arranged meetings in the Hanna community.

Hinton/Edson/Jasper

Hinton Adult Learning Society

110E Brewster Dr, Hinton AB T7V 1B4

780-865-1650

www.hintonlearning.ca/workplace-training

- **Workplace Training** (WT) provides an employer-delivered work-site training program that enables on-site training for unemployed Albertans who are having difficulty entering the workforce due to a lack of skills.

Lethbridge/Pincher Creek/Cardston

NISH Execuserv

520 5th Ave South Lethbridge AB T1J 0T8

403-320-5604

- **Self-Employment** (SE) Program provides entrepreneurs with twenty-six weeks of self-employment training that includes 6 weeks of formal instruction, business plan development and one-to-one business counseling, coaching, guidance and 20 weeks follow-up while implementing business plan and business start.

Teamwork Training

236 200 4 Ave S Lethbridge AB

403-382-3770

- **Workplace Training** (WT) provides an employer-delivered work-site training program that enables on-site training for unemployed Albertans who are having difficulty entering the workforce due to a lack of skills.

- **Building Futures Construction** Integrated Training (IT) program provides training in the pre-trades construction industry. Training includes employment preparation and essential skills training, and occupational skills training and work experience placements.
- **Office and Accounting Essentials for Business** Integrated Training (IT) program provides training in entry to mid -level accounting and office administrative positions. Training includes employment preparation and essential skills training, and occupational skills training and work experience placements.

Training Inc.

444 5 Ave S Lethbridge AB T1J 0T5
403-320-5100

<http://www.traininginc.ca/occupational-training/oilfield-and-safety-training/acot-agriculture-construction-oilfield/>

- **Agriculture, Construction and Oilfield and Truck Driving** Integrated Training (IT) program provides seven weeks of industry-recognized training for Albertans who aspire to work full time in the industries. Training includes industry recognized safety certificates, employability training including job search job placement and Class 1, 2 or 3 driving training to eligible participants.

Program is also available in:
715C Main Street **Pincher Creek**
60 2 Ave West **Cardston**

- **Transition to Employment Services (TES) Changes Program** provides comprehensive and individualized services that enable individuals who are close to the labour market to acquire workplace and occupation related skills that will facilitate rapid attachment or re-attachment to the labour market.

Program is also available in:
715C Main Street **Pincher Creek**
2114 127 St **Blairmore**
2115 2 Ave **Fort Macleod**

Lloydminster/Vermilion/Wainwright

3A Academy and Consulting Ltd.

5116 50 St Lloydminster AB T9V 0M3
780-808-2258

www.3aacademy.com/

- **Transition to Employment Services (TES)** provides an array of service options to assist unemployed Albertans experiencing barriers with obtaining and maintaining employment. Services are offered on an individualized and flexible basis to assist individuals with acquiring workplace and occupation-related skills that will facilitate entry or re-entry to the labour market as quickly as possible.
- **Workplace Training (WT)** provides an employer-delivered work-site training program that enables on-site training for unemployed Albertans who are having difficulty entering the workforce due to a lack of skills.

- **Office Administration Skill Development** Integrated Training Program (IT) program provides twenty weeks of training that connects trainees to employment opportunities in clerical positions. Training includes office administration related skills, employability and essential skills and work experience placements.

Medicine Hat

Being Human Services

222 South Railway St. SE Medicine Hat AB T1A 2V3

403-580-3338

www.beinghumanservices.ca/

- **Transition to Employment Services** (TES) program provides unemployed Albertans with individualized services including: employability skills, transferable skills, career management, interview and job search skills and work experience that will enable clients to acquire workplace and occupation related skills. The goal of this service is to help clients return to the workforce as quickly as possible.
- **Workplace Training** (WT) provides an employer-delivered work-site training program that enables on-site training for unemployed Albertans who are having difficulty entering the workforce due to a lack of skills.

Community Futures Entre Corp

202 556 4 St SE Medicine Hat AB T1A 0K8

403-528-2824

www.entre-corp.albertacf.com/self-employment-training-program-0

- **Self-Employment Program** (SE) provides 26-weeks training for clients to open, begin operating and continue operating their own small business by providing training, support, guidance and maintenance strategies over a 26 week active services period. Services available to Medicine Hat and rural area residents located in **Oyen, Hanna, Redcliff, Dunmore, Bow Island, Brooks.**

Connections Career and Safety Services

1007 Factory St SE Medicine Hat AB T1A 1X8

403-528-3779

www.safetyconnections.ca/Funded%20Programs.php

- **Commercial Driver Training and Industry Preparedness** Integrated Training (IT) provides training for employment in the construction, manufacturing, agricultural, oilfield and transportation industries.

Positive Life Concepts

640 3 ST SE Medicine Hat AB T1A 0H5

403-527-6724

www.positivelifeconcepts.com/

- **Professional Sales** Integrated Training (IT) provides a combination of occupational related skills, GED preparation and specific occupational Essential Skills and employability skills to better prepare individuals for a career in sales.

Olds

Key Employment Services

5502 – 48 Ave Olds AB T4H 1G4
403-556-5779

- **Workplace Training** (WT) provides an employer-delivered work-site training program that enables on-site training for unemployed Albertans who are having difficulty entering the workforce due to a lack of skills.

MH Enterprises

90-3 Ave East, 4th Floor Drumheller AB T0J 0Y0
403-823-6934

www.drumhellerjobs.com/services

- **Transition to Employment** Program provides comprehensive and individualized services that enable individuals to acquire workplace and occupation related skills that will facilitate rapid attachment or re-attachment to the labour market. Services are available through telephone contact and pre-arranged meetings in the Olds community.

Ponoka

Career Assistance Network

102, 5214 47 Ave Red Deer AB T4N 3P7
403-341-7811

- **Transition to Employment Services** Program (TES) provides individualized workplace and occupational related skills that facilitate rapid attachment to employment. The program includes up to 26 weeks of direct job matching, employment placement and supports and/or an unpaid work experience along with on the job support. The outcome of the program is full-time employment. Services are available through pre-arranged meetings booked out of Career Assistance Network Red Deer office.

Red Deer

Bredin Centre for Learning

4711 51 Ave Red Deer AB T4N 6K8
587-273-0225

- **Line Cook** Integrated Training Program (IT) program provides Albertans, with fifteen weeks training. Program includes workplace essential skills, personal development, exposure courses, work experience and supported job search. Students who successfully complete will receive E-Merit certification.
- **Work Source** Transition to Employment Program (TES) provides personal and essential skills development, labour market knowledge and occupational planning to develop the knowledge and skills necessary for a successful transition to work.

Career Assistance Network

102, 5214 47 Ave Red Deer AB T4N 3P7
403-341-7811

- **Service Sector Management** Integrated Training Program (IT) provides ten weeks of training to assist Albertans in gaining employability skills and hands on learning experience to obtain and maintain self-sufficient full-time employment in their area of interest within the Service Sector Management Industry. In person delivery to Red Deer area with the availability for virtual distance delivery for areas more than 100 kms. from Red Deer. For more information visit: www.rdcn.ca/#!/portfolio/job-shift-service-sector-management-program.
- **Workplace Training** (WT) provides an employer-delivered work-site training program that enables on-site training for unemployed Albertans who are having difficulty entering the workforce due to a lack of skills.

McBride Career Group Inc.

103, 4719 48 Ave Red Deer AB T4N 3T1
403-346-8599 (ELCC)
403-314-9999 (Pre-Trades)

- **Early Learning and Child Care Development (ELCC)** Integrated Training Program (IT) provides unemployed Albertans with 20 weeks of training to enter the Child Care Services occupational sector. This includes: employability/essential skills training, ELCC occupational skills training, employment preparation/work search and work experience/practicum. It is anticipated that as a result of this training, clients will be employed as day care workers, day home providers and other occupations directly related to this training.
- **Pre-trades Construction Industry** Integrated Training Program (IT) provides 15 weeks of pre-trades training/exposure, including 2 weeks of work experience. Training is a combination of classroom learning, hands on experience and work experience.

MNP LLP

4922 53 St Red Deer AB T4N 2E9
403-346-8878

- **Self-Employment Program** (SE) provides 26-weeks training to assist Clients in developing skills to become self-employed and to create additional employment opportunities in the community. Clients will complete a business plan while attending a series of training sessions; receive one-on-one coaching and consulting; and ongoing support to launch and run a successful business.

Rimbey

Career Assistance Network

102, 5214 47 Ave Red Deer AB T4N 3P7
403-341-7811

- **Transition to Employment Services** Program (TES) provides individualized workplace and occupational related skills that facilitate rapid attachment to employment. The program includes up to 26 weeks of direct job matching, employment placement and supports and/or an unpaid work experience along with on the job support. The outcome of the program is

full-time employment. Services are available through pre-arranged meetings booked out of Career Assistance Network Red Deer office.

Rocky Mountain House

Career Assistance Network

102, 5214 47 Ave Red Deer AB T4N 3P7
403-341-7811

- **Transition to Employment Services** Program (TES) provides individualized workplace and occupational related skills that facilitate rapid attachment to employment. The program includes up to 26 weeks of direct job matching, employment placement and supports and/or an unpaid work experience along with on the job support. The outcome of the program is full-time employment. Services are available through pre-arranged meetings booked out of Career Assistance Network Red Deer office.

Key Employment Services

5502 – 48 Ave Olds AB T4H 1G4
403-556-5779

- **Workplace Training** (WT) provides an employer-delivered work-site training program that enables on-site training for unemployed Albertans who are having difficulty entering the workforce due to a lack of skills in the Olds, Rocky Mountain House and Drayton Valley service area.

Slave Lake

Bowman Employment Services

401 Main Street South Slave Lake T0G 2A3
780-805-6620

www.employalberta.ca/slave-lake

- Provides **Workplace Training** (WT) - an employer-delivered work-site training program that enables on-site training for unemployed Albertans who are having difficulty entering the workforce due to a lack of skills.

Three Hills

MH Enterprises

90-3 Ave East, 4th Floor Drumheller AB T0J 0Y0
403-823-6934

www.drumhellerjobs.com/services

- **Transition to Employment** Program provides comprehensive and individualized services that enable individuals to acquire workplace and occupation related skills that will facilitate rapid attachment or re-attachment to the labour market. Services are available through telephone contact and pre-arranged meetings in the Three Hills community.
- **Workplace Training** (WT) provides an employer-delivered work-site training program that enables on-site training for unemployed Albertans who are having difficulty entering the

workforce due to a lack of skills in the area. Services are available through telephone contact and pre-arranged meetings in the Three Hills community.

Wetaskiwin

Career Assistance Network

102, 5214 47 Ave Red Deer AB T4N 3P7
403-341-7811

- **Transition to Employment Services** Program (TES) provides individualized workplace and occupational related skills that facilitate rapid attachment to employment. The program includes up to 26 weeks of direct job matching, employment placement and supports and/or an unpaid work experience along with on the job support. The outcome of the program is full-time employment. Services are available through pre-arranged meetings booked out of Career Assistance Network Red Deer office.

Directions for Wellness

103, 5220 48 Ave Wetaskiwin AB T9A 0N3
780-362-3677

- **Workplace Training** (WT) provides an employer-delivered work-site training program that enables on-site training for unemployed Albertans who are having difficulty entering the workforce due to a lack of skills.

Whitecourt

Bowman Employment Services

4907 52 Ave Whitecourt AB T7S 1N9
780-779-0686

www.employalberta.ca/whitecourt

- **Workplace Training** (WT) provides an employer-delivered work-site training program that enables on-site training for unemployed Albertans who are having difficulty entering the workforce due to a lack of skills.